



GRANDE CABANE DE WISCONSIN

HANDBOOK

A Wisconsin Dame's companion to the bylaws, outlining the rules for proper conduct and procedures for planning and carrying out functions at the Locale and Grande levels.

PREAMBLE TO THE CONSTITUTION OF LA SOCIETE DE FEMME

"For God and Country, we associate ourselves together for the following purposes: To uphold and defend the Constitution of the United States of America; to support and assist the organization of La Societe des Quarante Hommes et Huit Chevaux, and to advance its principles and programs."

DAMES' CATECHISM

"I faithfully promise to obey the rules and regulations of La Societe de Femme, to remember my obligation, also to carry out the legal orders of Madame Presidente. To uphold and defend the Constitution of the United States of America, and to conduct myself in such a manner as to reflect credit upon La Societe de Femme."

Handbook revised 2020

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PROCEDURES TO OBTAIN CHARTER

Article X of the constitution of La Societe de Femme explains the procedures for chartering a Cabane Locale. In addition, when forming a new Cabane, do the following:

1. Find out if the Voiture Locale will authorize the formation of a Cabane. Offer to appear before their Promenade and, if necessary, invite a Grande Cabane officer to join you.
2. If the Voiture accepts the Cabane, then show your appreciation by working with them. Remember, the Cabane is there to support and assist the Voiture (not the other way around.)
3. Keep your Charter and Charter Roll in a safe place. They are very important documents and should be held by an officer of the Cabane Locale, preferably La Correspondante, and passed on as new officers take over.

NEW MEMBERS/DAMES PACKET

Each new member should purchase the following from Cabane Nationale Emblem Sales:

- Beret & F-Pin with ribbon
- Constitution of La Societe de Femme
- Ritual Book
- Members Handbook
- Cabane Guide

The following are available from your Locale Correspondante or download from wifortyandeight.com:

- Grande Cabane Handbook
- Grande Cabane By-Laws and Standing Rules

RULES OF PROPER CONDUCT

UNIFORM: Summer: white skirt or slacks, (no shorts) blue blouse, red blazer, La Femme's beret.

Winter: navy blue skirt or slacks, white blouse, red blazer, La Femme's beret.

Ornaments on berets should be kept to a minimum, and no pins from other organizations may be worn on uniforms or berets. Berets should be worn only during Rendezvous, Cheminot or other official functions; never in bars or club rooms when consuming intoxicating liquors.

Proper placement of "F" pin and ribbons on the beret can be found in the Cabane Nationale Member Handbook.

RENDEZVOUS ETIQUETTE: A Dame who wishes to address the chair should stand, wait to be recognized by the chair, then state her name and Cabane number before speaking.

When approaching the podium, the Dame should give a right-hand salute (hand over heart) first to the American flag, then to La Presidente. When leaving the podium, the Dame salutes La Presidente first, then the flag. La Senior or La Junior Sous Presidente may acknowledge the Dame's salute if La Presidente is preoccupied. It is proper to "offer a notion," not "make a motion."

Never reach across the head table or walk between the American flag and La Femmes banner.

Voyageurs are not allowed to attend a Rendezvous. They may be admitted to bring greetings or other news, but will be dismissed before the business of the Rendezvous continues.

To be excused from attending a Cheminot or Grande Rendezvous, an officer must notify the Grande Correspondante or the Grande Presidente, of the reason for her absence prior to the meeting. Notification may be by mail, phone, or email or by a personal message from a Dame who is attending the Rendezvous or Cheminot. (See Article II, Section 6, sub-section "A" of the By-Laws of the Grande Cabane de Wisconsin)

PROTOCOL REGARDING NATIONAL GUESTS: All requests for a visit by a national guest must be sent to La Correspondante Nationale, who will in turn advise you of your responsibilities and send you the information you need to know.

Two very helpful documents, "Femmes Protocol" and "Frequently Asked Questions" can be found on the website of Voiture Nationale, under the LaFemmes tab, "Print Forms."

DUTIES OF LA GRANDE PRESIDENTE

In addition to the duties outlined in the bylaws, La Grande Presidente shall:

- Name her new appointments and have same ratified at her first Cheminot.
- State her theme and Presidente's project.
- Prepare an informative news article for each issue of the *Badger Forty et Eighter* newspaper and send it to the proofreading staff before the designated deadline.
- Call all Cheminots and Rendezvous promptly at the time and place stated in the program.
- Be allowed to vote on all issues.
- At any function where the Presidente is to be introduced or speak, she will introduce the Nationale Officers, Grande Officers and Presidentes Passé who are in attendance. A list of names will be provided by La Grande Correspondante.
- Purchase a gift to be presented to the Grand Chef de Gare at his testimonial dinner, as allowed in the annual budget.
- Present from the Grande Cabane to the Grand Chef de Gare at the Midwinter Petite Promenade banquet a check in the amount of \$1.00 per paid Grande Cabane member to date. Another check from the Grande Cabane is to be presented at the Grand Promenade banquet in the amount of \$1.00 per member for any paid between Midwinter and Grande. The checks are to be earmarked for *Badger Forty et Eighter* magazine.
- Present from the Grande Cabane to the Grand Chef de Gare at the Grand Promenade banquet a check not to exceed \$1,000 to go towards the program of the Grande Presidente's project.
- If attending Rendezvous Nationale, represent Grande de Wisconsin at the Nationale Memorial Service. Proper uniform is white dress or white skirt and blouse with white shoes and white gloves.
- Present the incoming Grande Presidente with the gavel and podium at the Saturday morning Cheminot at Grande.
- At the end of her term of office, present each of her Grand officers and Directeurs with a small gift in appreciation of their efforts.
- Choose a date, typically in April, for her testimonial dinner. Then follow the procedures as outlined in this Handbook.
- Be entitled to two nights' lodging and banquet tickets for herself and her escort at the Mid-Winter Petite Rendezvous, and also to three nights' lodging, registration, luncheon, and banquet tickets for herself and her escort at the Grande Rendezvous, paid for by the Grande Cabane.
- If she has previously served as La Grande Presidente, decide whether to have a testimonial dinner, a historian, or a pin.

DUTIES OF LA SENIOR SOUS PRESIDENTE

In addition to the duties outlined in the bylaws, La Senior Sous Presidente shall act as the representative of La Grande Presidente upon her request.

DUTIES OF LA JUNIOR SOUS PRESIDENTE

In addition to the duties outlined in the bylaws, La Junior Sous Presidente shall act as the representative of La Grande Presidente upon her request, but only in the absence of La Senior Sous Presidente.

DUTIES OF LA GRANDE CORRESPONDANTE

In addition to the duties outlined in the bylaws, La Grande Correspondante shall:

- After Grande Rendezvous, make up a directory of the newly elected and appointed Grande Officers, Grande Directeurs, Cabanes Locale and La Grande Presidente Passé Officers.
- Act as Chairman of Membership when necessary and present up to date membership reports from Cabane Nationale at all Cheminots and Rendezvous. Also notify Cabane Nationale of any changes for the membership of La Grande de Wisconsin.
- Prepare an informative news article for each issue of the *Badger Forty et Eighter* newspaper and send it to the proofreading staff before the designated deadline.
- Prepare an award for the Cabane Locale enrolling the most new members for the calendar year, to be presented at the Grande Rendezvous together with a check in the amount allowed in the annual budget.
- If no hostess Cabane, La Grande Correspondante will make the arrangements for Mid-Winter and Grande Rendezvous luncheons.
- Be in contact with Cabane Nationale regarding the visitation request form for La Presidente Nationale to attend our Grande Rendezvous. She will send a formal itinerary to La Presidente Nationale after she receives confirmation of the visit.
- Procure a gift for the installing officer at Grande Rendezvous in the amount allowed for in the annual budget.
- Prepare all documents needed for the Grande Cheminots and Rendezvous.
- Prepare all the Cheminot and Rendezvous minutes to be emailed or mailed out. Keep all permanent documents/forms of all minutes of all Cheminots and Rendezvous of the past years.
- Send out all year-end report forms to each Cabane Locale Presidente or Correspondante, then receive the completed forms from the Cabanes Locale and distribute them to the appropriate program directeurs. After the directeurs have judged the reports and notified her of the award winners, La Grande Correspondante will print the award certificates for the directeurs to hand out at Grande Rendezvous.
- The resolutions will be read one time at Mid-Winter or Grande Rendezvous. Once read, approved and signed. The La Grande Correspondante will send three (3) signed hard copies and one by email to the La Avocat Nationale for approval.
- Notify La Grande Presidente of amenities provided for her by the Grande Cabane, including registration, two nights lodging and banquet tickets for herself and her escort at the Mid-Winter and registration, luncheon, banquet tickets for herself and her escort and three nights lodging at the Grande Rendezvous.
- Have on file any reports due the Grande Cabane for the year when her term expires.
- Have the files and equipment ready in a reasonable amount of time after the Grande Rendezvous for the new Grande Correspondante.

DUTIES OF LA GRANDE SOUS CORRESPONDANTE

In addition to the duties outlined in the bylaws, La Grande Sous Correspondante shall:

- Record all the Officers, Cheminots and Presidentes Passé in attendance at the Cheminots and Rendezvous.
- Take the minutes at Mid-Winter Cheminot and read them at Rendezvous.

DUTIES OF LA GRANDE COMMISSAIRE INTENDANTE

In addition to the duties outlined in the bylaws, La Grande Commissaire Intendante shall:

- Be the Chairman of the Grande Finance Committee As such she shall work to establish a budget and review all accounts payable and receivable. She will have authority to approve or deny any expenditures not contained in the annual budget.
- Prepare an annual report of all receipts and disbursements from August 1 to July 31 to be presented at the Grande Rendezvous.
- Prepare an annual report of the Grande Presidente's Project.
- Receive Mid-Winter and Grande Rendezvous registration fees and luncheon reservations, and then see to it that they are paid out to the proper entities.
- Make arrangements to pay for the housing, banquet and luncheon tickets for the national guests, La Grande Presidente and La Grande Correspondante as the budget allows.

DUTIES OF LA GRANDE SOUS COMMISSAIRE INTENDANTE

La Grande Sous Commissaire Intendante must be able to assume the duties of the La Grande Commissaire Intendante if called upon to do so, therefore her qualifications must be the same as the Grande Commissaire Intendante. She will be a countersigner on La Grande Cabane accounts.

DUTIES OF LA GRANDE CONDUCTEUR

In addition to the duties outlined in the bylaws, La Grande Conducteur shall:

- Be the official hostess of La Grande Cabane and escort the Distinguished Guest Committee and all guests to the podium.
- Keep in her possession the POW/MIA chair cover and place it on the empty chair at Grande Rendezvous.
- See that all fines are collected and given to La Grande Commissaire Intendante. She will report at Grande Rendezvous the total of fines collected throughout the year.
- The Conducteur will assist with the Installation of Officer Ceremony. See Ritual Book.
- Oversee the display of the raffle baskets and conduct the 50/50 raffles for Fall Cheminot, Mid-Winter and Grande, and if unable to attend any of these functions, arrange for someone else to stand in for her.

DUTIES OF LA GRANDE AUMONIER

In addition to the duties outlined in the bylaws and Ritual Book, La Grande Aumonier shall:

- Keep in her possession the materials necessary for the Grande Cabane Memorial Service held at Grande Rendezvous, including flowers, candles, altar cloth, memorial beret, white gloves and memorial service booklets. She is responsible also for arranging said memorial service, including asking Dames to participate and instructing them to properly perform their parts in the program.

- The La Grande Correspondante will have an updated list of deceased dames ready for the Joint Voiture and Cabane Memorial Service held during Grande Promenade/Rendezvous. (Typically included in the Memorial Service Program.)

DUTIES OF LA GRANDE DRAPEAU AND SOUS DRAPEAU

In addition to the duties outlined in the bylaws, La Grande Drapeau, along with La Sous Grande Drapeau, shall:

- Present the colors at Mid-Winter and Grande Cheminots and Rendezvous and any other time requested by La Grande Presidente.
- Give a report at Grande on the events they participated in throughout the year.

DUTIES OF LA GRANDE GARDES DE LA PORTE

In addition to the duties outlined in the bylaws, Le Gardes de La Porte shall:

- Be stationed at the door of the Rendezvous room and allow no Dame to enter until she has given-the proper password and shown her current membership card, and that the card is signed.
- Allow no one except invited guests to enter the Rendezvous during the opening and closing ceremonies.
- Be responsible for the registration of Dames and guests at Fall Cheminot, Mid-Winter and Grande Cheminots and Rendezvous.
- Help La Grande Conducteur escort guests to the podium if necessary.
- Assist La Grande Correspondante when asked.

LA GRANDE SOUS GARDE DE LA PORTE

La Grande Sous Garde de La Porte is appointed by La Grande Presidente and must be able to assume the duties of La Grande Garde de La Porte if called upon to do so. Therefore, her qualifications must be the same as those of La Grande Garde de La Porte.

DIRECTEUR DUTIES FOR ALL PROGRAMS:

Aid to the Voiture, Americanism, Box Car, Camp American Legion, Carville Star, Child Welfare, Nurses Training, POW-MIA, and Youth Sports.

The Directeurs of each of the above programs shall:

- Correlate all reports received from the Cabanes Locale and report on same at Mid-Winter and Grande Rendezvous.
- Notify La Grande Correspondante of award winners in their programs so that award certificates can be made ready to present at Grande Rendezvous.
- Prepare a written annual report to be read at Grande Rendezvous and then turned over to La Grande Correspondante.
- Place a copy of the annual report and news articles in the Directeur's Red Book to be passed on to the next Directeur. Keep the Red Book up to date with at least (3) three years of information.
- Prepare an informative news article as assigned for the *Badger Forty et Eighter* newspaper and send it to the proofreading staff before the designated deadline.
- Box Car Directeur: Encourage the Cabanes Locale, members and the public to purchase the Box Car pins and associate membership cards.

- Carville Star Directeur: Encourage the Cabanes Locale, members and to the public to purchase program pins and Star subscriptions not only for the members, but also for local hospitals, clinics, schools, etc.
- Americanism, Child Welfare, Nurses Training, POW-MIA and Youth Sports Directeurs: Encourage the Cabanes Locale, members, and to the public to purchase program pins.

AWARDS

1. There shall be two classes when judging for awards in the Grande Cabane programs. Class I shall be for Cabane Locales with a membership of 20 and under. Class II shall be for Cabane Locales with a membership of 21 or over.
2. Certificates shall be awarded to the first place and second place winners in each class of all programs. These certificates will be prepared by La Grande Correspondante and presented at Grande Rendezvous.

RESOLUTIONS DIRECTEUR

The Resolutions Directeur shall:

- Receive all resolutions to be brought before the Rendezvous at least thirty (30) days before the Rendezvous. She shall check them for proper wording, being sure that there is no conflict with the Grande Constitution or the Nationale Constitution.
- Any resolutions requiring financing must be sent to the Finance Committee for ruling. The resolutions will be read one time and acted upon at Mid-Winter or Grande Rendezvous.
- Once the resolution has been read, approved and signed. The La Grande Correspondante complete the process for sending approved resolution to the La Avocat Nationale.
- Prepare a written annual report to be read at Grande Rendezvous and then turned over to La Grande Correspondante.
- Place a copy of the annual report in the Directeur's Red Book to be passed on to the next Directeur. Keep the Red Book up to date with at least (3) three years of information.

DISTINGUISHED GUEST COMMITTEE

Members of the Distinguished Guest Committee are ambassadors of the Grande Cabane, appointed by Madame Presidente, and shall:

- Act as representatives of La Grande Cabane to make new members feel welcome.
- Greet and escort national officers and look after their needs during Grande Rendezvous and any other Grande occasion where national officers are present.
- Have La Commissaire Intendante inform them of budgeted amounts for unscheduled meals they may need to provide for the guests during their stay.

CHEMINOT & SOUS CHEMINOT

- Grande Presidente Passé from the year before is Cheminot Nationale.
- La Grande Presidente from the current year is Sous Cheminot Nationale.
- La Grande Presidente's term of office is not complete until Rendezvous Nationale is over.
- La Grande Presidente will take the Wisconsin delegation chair covers to Rendezvous Nationale, and if she is unable to attend, arrange for someone else to take them.

FINANCE COMMITTEE

In addition to the duties outlined in the bylaws, the Finance Committee shall:

- Rule upon all resolutions that require financing.
- Prepare an annual report in writing to be presented to La Grande Correspondante after it has been read at Grande Rendezvous. A copy of this report should be placed in the Finance Red Book.

BYLAWS - STANDING RULES COMMITTEE

The Committee will be co-chaired by La Grande Avocat and La Grande Sous Avocat, with one (1) committee member at large to be appointed by La Grande Presidente.

This committee shall:

- Keep the Bylaws and the Standing Rules up to date and in good order.
- Make changes or new additions as voted upon at Grande Rendezvous.
- Prepare a written annual report to be read at Grande Rendezvous and then turned over to La Grande Correspondante.
- Place a copy of the annual report in the Directeur's Red Book to be passed on to the next Directeur. Keep the Red Book up to date with at least (3) three years of information.

TIME & PLACE COMMITTEE

This committee meets at every Mid-Winter and every Grande. Any Cabane or Voiture that wishes to host a Grande function should attend the Time and Place Committee meetings.

The Time and Place Committee members shall:

- Consist of La Grande Presidente and La Grande Correspondante in addition to the Grand Voiture committee members.
- Attend all Time & Place committee meetings scheduled by the Grand Voiture.

MID-WINTER RENDEZVOUS PROCEDURES

The Mid-Winter Rendezvous is held at the same time and place as the Grand Voiture holds its Mid-Winter Promenade. Communicate with the Voiture Locale and Grand Cabane in order to have no conflicts of time or place for meetings or other activities. It is a good idea to attend Time and Place Committee meetings prior to hosting to be sure you are following accepted procedures.

HOUSING REQUIREMENTS

- Three nights, Thursday, Friday, Saturday. Handicap rooms must be available.

MEETING ROOM

- Must accommodate 15-20 persons, set up classroom style.
- Head table should have seating for seven and access to an electric outlet.
- One table with two chairs should be set up at the entrance to the room for registration.
- One table with two chairs should be set up along the side for raffles.
- If lunch will be served in the meeting room, then two extra tables for food are needed.

REGISTRATION

- Dames' registration fee for Mid-Winter is \$5.00, and is sent to La Grande Commissaire Intendante, who, in turn, will reimburse the hostess Cabane Locale or the Grande Cabane.
- La Grande Garde de La Porte will sit at the registration table and check the Dames in.

SATURDAY NOON LUNCHEON

- Location: The choice is up to the hostess Cabane or the Grande Cabane. Keep the time frame in mind!
- Start time: 11:30-12:00, ending by 12:45.
- Cost per person not to exceed \$15.00 including beverage, tax and tip, to be sent to La Grande Commissaire Intendante, who will write a check from Grande Cabane de Wisconsin to pay for the luncheon.
- Deadline: Mid-October, so information can be published in the November-December issue of the *Badger Forty et Eighter*.

EXPENSES

- A gift basket or bouquet of flowers should be delivered to the hotel rooms of La Grande Presidente and any other special guests who have been invited, at the expense of the hostess Cabane or the Grande Cabane.
- The hostess Cabane or the Grande Cabane may provide treats, table decorations or door prizes at its own expense.
- The hostess Cabane or Grande Cabane may hold raffles to earn money to cover the expenses they incur.
- Any registration, luncheon, or other expenses connected with the meetings and charged to the Cabane Locale or the Grande Cabane must be paid from the registration fees before a net profit is realized.

GRANDE RENDEZVOUS PROCEDURES

The Grande Rendezvous is held at the same time and place as the Grand Voiture holds its Grande Promenade. Communicate with the Voiture Locale and Grand Cabane in order to have no conflicts of time or place for meetings or other activities. It is a good idea to attend Time and Place Committee meetings prior to hosting to be sure you are following accepted procedures.

HOUSING REQUIREMENTS

- Four nights – Wednesday, Thursday, Friday, Saturday, handicap rooms must be available.

MEETING ROOM

- Must accommodate 15-20 persons, set up classroom style.
- Head table should have seating for seven and access to an electric outlet.
- One table with two chairs should be set up at the entrance to the room for registration.
- One table with two chairs should be set up along the side for raffles.
- If lunch will be served in the meeting room, then two extra tables for food are needed.

REGISTRATION

- Dames' registration fee for Grande is \$10.00, and is sent to La Grande Commissaire Intendante, who, in turn, will reimburse the hostess Cabane Locale or the Grande Cabane.
- La Grande Garde de La Porte will sit at the registration table and check the Dames in.

NOON LUNCHEONS FRIDAY AND SATURDAY

- Locations: The choice is up to the hostess Cabane or the Grande Cabane. Keep the time frame in mind!
- Start times: 11:30-12:00, ending by 12:45.
- Cost per person not to exceed \$15.00 per meal including beverage, tax and tip, to be sent to La Grande Commissaire Intendante, who will write a check from Grande Cabane de Wisconsin to pay for the luncheon.
- Deadline: Mid-January, so information can be published in the March-April issue of Badger Forty et Eighter.

EXPENSES

- A gift basket or bouquet of flowers should be delivered to the hotel rooms of La Grande Presidente and any other special guests who have been invited, at the expense of the hostess Cabane or the Grande Cabane.
- The hostess Cabane or the Grande Cabane may provide treats, table decorations or door prizes at its own expense.
- The hostess Cabane or the Grande Cabane may hold raffles to earn money to cover the expenses they incur.
- Any registration, luncheon, or other expenses connected with the meetings and charged to the Cabane Locale or the Grande Cabane must be paid from the registration fees before a net profit is realized.

GRANDE TESTIMONIAL DINNER PROCEDURE

Usually, a Grand Chef's testimonial dinner is held at the time of Fall Cheminot and the Grande Presidente's at the time of Spring Cheminot. You may choose to have your testimonial dinner jointly with the Grand Chef in the fall or hold your own testimonial dinner in the spring. If you have your own, then the Spring Cheminot will be held on Saturday afternoon prior to your banquet.

HOUSING REQUIREMENTS IF EVENT INCLUDES SPRING CHEMINOT:

1. Two nights, Friday and Saturday. Checkout Sunday. Handicap rooms must be available.
2. Two meeting rooms, one for Voyageurs and one for Dames. The rooms do not have to be at the hotel, they can be at a Legion or other public building. Many hotels charge extra for the meeting rooms; if so, the cost would be the responsibility of the hostess Cabane.

DINNER FORMAT:

- La Grande Presidente will select a Mistress of Ceremonies, either from her Cabane or a Grande Officer. La Grande Presidente decides head table seating, preferably La Grande Presidente with escort, emcee with escort, Chef de Gare with escort, Officer Nationale with escort, Grand Voiture Correspondante with escort, Grande Cabane Correspondante with escort, Grand Voiture Aumonier with escort, and Grande Cabane Aumonier with escort. All family and guests should be seated at other tables as close to the head table as possible.
- The dinner may be opened in the same manner as any Grande banquet, with the Pledge of Allegiance and POW/MIA Table of Honor ceremony. Be sure a small table is available for this.
- After the invocation and meal, the Mistress of Ceremonies may offer a few brief welcoming remarks. She then introduces the national guests and Grande officers and their escorts. La Grande Presidente introduces her officers, any Grande Presidentes Passé in attendance, La Presidente of the Cabane Locale, any other guests she wishes to acknowledge, and her family.
- Remarks may follow by the Grand Chef de Gare and any invited speakers. La Grande Presidente may also want to say a few words. All speakers should limit their talks to under five minutes.
- To close, the Mistress of Ceremonies will ask for the benediction by the Aumonier, after which any gifts may be presented to La Grande Presidente.

MEMORIAL SERVICE AT A FUNERAL HOME

NOTE: The Grande colors should be in place prior to the arrival of anyone for the services.

SERVICES TO BE CONDUCTED BY:

- La Grande Presidente or Senior Sous Presidente
- La Grande Presidente Passé (appointed by the La Grande Presidente)
- La Grande Aumonier
- La Presidente Locale

PROCESSIONAL: (To be lined up by La Garde de La Porte)

- La Grande Presidente (or Senior Sous Presidente) carrying beret with black ribbon
- La Grande Presidente Passé carrying a white rose
- La Grande Aumonier carrying the altar cloth over her left arm
- La Presidente Locale
- Grande Presidentes Passé
- All other Grande Officers
- All other Dames present

SERVICE:

- La Grande Presidente (or Sr. Sous Presidente) begins the service according to the ritual
- La Aumonier places the altar cloth and proceeds with the prayer from the ritual
- Grande Presidente Passes places the white rose beside the altar cloth
- La Grande Presidente places the beret with the black ribbon on the altar
- La Grande Presidente Passé (appointed by La Grande Presidente) gives a short eulogy
- La Presidente Locale speaks on behalf of the deceased Dame's Cabane Locale
- La Grande Presidente continues with the ritual
- Aumonier: Closing prayer
- La Grande Presidente closes the service with the ritual

At this time La Garde de La Porte leads the Dames in a final tribute as they return to the rear of the room.

At a funeral service for a Dame it is proper for each Dame attending to place a flower as her final salute, or La Presidente, as a final salute from the Cabane, may place one flower after all Dames have passed by the casket. Roses or carnations may be used; using the color that corresponds to the office held by the deceased Dame is optional.

All Dames should wear their berets and Grande officers wear the uniform that La Grande Presidente has chosen for her year. **NOTE:** The ritual can be designed by La Grande Presidente and La Presidente Locale, it is not necessary to use the ritual book. You may want to design your own prayers and eulogy for the memorial service. See the Aumonier Book of Prayers and Benedictions from Cabane Nationale.

STANDING RULES OF GRANDE CABANE de WISCONSIN

1. Berets are to be worn at all Grande Cheminot and Rendezvous or uncovered head to pay a fine of 25¢ to \$1.00. New members who have not yet received their berets are exempt.
2. La Grande Historian shall purchase a scrapbook and compile a history of the year to be presented to the Grande Presidente at the Grande Rendezvous luncheon. Funds shall be allowed for in the annual budget.
3. A memorial of fifty dollars (\$50.00) will be given to her program in honor of a deceased Grande Presidente Passé if she is still a member in good standing of a Cabane Locale.
4. Grande Cabane will pay for five delegates to Rendezvous Nationale: Grande Presidente, Cheminot Nationale, Sous Cheminot Nationale, Grande Correspondante, and one other. La Grande Correspondante will send the registration form and fee to La Correspondante Nationale.
5. Registration for Mid-Winter shall be \$5.00 and the registration for Grande Rendezvous shall be \$10.00.
6. The purpose of the Fall Cheminot is to finalize preparations for the Mid-Winter. The Spring Cheminot (if needed) is to finalize preparations for the Grande Rendezvous.
7. A \$10.00 check shall be awarded annually at Grande Rendezvous to the Cabane Locale with the greatest increase in membership for the year.

MEMBERSHIP

- Membership stated dates are July 1 for card start to June 30 of the current year with December 31 expiration date. This is a fiscal year (July-June). The cost of membership is \$ 15.00 plus (\$ 3.50 per capita) with the grand total of \$ 18.50. This is sent to Cabane Nationale by the Cabane Locales per each member. Cabane Nationale sends back the per capita for each member in a check to the La Grande Commissaire Intendante for the La Grande Cabane. Estimated per capita per member is stated in the annual budget.